

SALES EXECUTIVE 销售代表

Job Perks:

- **Basic salary from RM2000-2500**
- **Earn up to RM3800++/month**
- **High Commission**
- **EPF + SOCSO + EIS**
- **Shell Petrol Card + Sim Card**
- **Travelling Allowance**
- **Accommodation Allowance for Outstation**

Job Descriptions:

- To plan and achieve sales target, generate sales report and forecast for management review;
- To responsible in managing existing accounts;
- To open new business opportunity in targeted market and convert possible prospect into sales;
- To build and maintain good relation with customers and partners;
- To responsible for attending customer's inquiry, feedback, correspondent and complaint;
- To cover the sales for a specific region assigned by the company;
- To join quarterly team meeting.

Job Requirements:

- **Can choose coverage area between (KL & Selangor) / (Johor Bahru) / (Melaka & N. Sembilan) / (Kuantan & Kuala Terengganu) / (Kelantan) / (Sibu, Miri & Bintulu).**
- Must possess at least an SPM;
- 1 to 2 years experiences in Sales and Marketing are added advantage;
- Fresh graduates / entry levels are also encouraged to apply;
- High motivation, responsible, possess good interpersonal skills and pleasant personality;
- Goal-oriented, self-motivated and result-driven attitude;
- Must be fluent in spoken and written Bahasa Malaysia, Mandarin & English;
- Familiarize with printed books in 3 different languages to be able to recommend to client;
- Must possess own license and car;
- Applicants are required to travel;
- Accommodation or allowance are applicable for outstation staff;
- Full-Time position(s) available.

Required document:

- Updated resume;
- Passport photo copy;
- SPM and all academic certificates copy;
- NRIC photocopy;
- Latest 3 payslips (if available).